



22-0625

**TITLE:** Consider/Discuss/Act on a Resolution Approving Qualified Firms to Provide Professional Landscape Architectural Services for Design of Various Parks Projects

**COUNCIL GOAL:** Operational Excellence  
2B: Balance Available Resources to Accommodate the Growth and Maintenance Needs of the City  
Enhance the Quality of Life in McKinney  
5E: Develop Sustainable Quality of Life Improvements Within the City of McKinney

**MEETING DATE:** July 19, 2022

**DEPARTMENT:** Parks and Recreation

**CONTACT:** Mike Kowski, Director of Parks and Recreation  
Trey Benton, Buyer II

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of the Resolution.

**ITEM SUMMARY:**

- This Resolution approves a list of qualified firms to provide professional landscape architectural services for the design of various park, trail and/or public right of way improvements.

**BACKGROUND INFORMATION:**

- The City utilizes consultants to provide professional landscape architectural services for the design of park, trail and/or public right of way improvements.
- The City issued a request for qualifications (RFQ), 22-24RFQ to solicit responses from professional landscape architectural services.
  - Advertised in McKinney Courier Gazette
  - Posted on McKinney TV
  - 1655 matching eBid Supplier Notifications which included one hundred twenty-six (126) Historically Underutilized Business (HUB) suppliers.

- Of the 1655 supplier notifications, nineteen (19) submittals were received on May 13, 2022.
- An evaluation team, comprised of six City employees, reviewed and ranked the statement of qualifications based on the following criteria:
  - Project Team
  - Similar Project Experience and Client Satisfaction
  - Representative Project Approach
  - Team Service and Innovation
- Of the 19 firms that submitted statements of qualification, the following ten firms were determined the most qualified:
  - Dunaway Associates, L.P.
  - Halff Associates, Inc.
  - JBI Partners, Inc.
  - Kimley-Horn and Associates, Inc.
  - la terra studio
  - LJA Engineering, Inc.
  - MESA Design Associates, Inc.
  - Parkhill, Smith & Cooper, Inc.
  - Studio Outside LLC
  - Teague Nall and Perkins, Inc.
- When professional landscape architectural services are required for a specific project, staff will interview one or more firms from this list to determine the most qualified firm for that specific project.
- A fee proposal will be negotiated with the most qualified firm in accordance with the professional services procedures provided by the approved City of McKinney Purchasing Policy.
- The firms listed herein will remain qualified for the design of parks and/or right of way improvements for a period of three years.

**FINANCIAL SUMMARY:**

- Funding for individual contracts will be allocated through the City's Capital Improvement Program budget.
- Contracts for the design of parks, trails and/or public right of way improvements will be prepared and executed in accordance with the City of McKinney Purchasing Policy.

**BOARD OR COMMISSION RECOMMENDATION:**

- N/A

**SUPPORTING MATERIALS:**

[Resolution](#)