



23-0006M2

TITLE: Planning and Zoning Commission Training Series

COUNCIL GOAL: Direction for Strategic and Economic Growth
(1C: Provide a Strong City Economy by Facilitating a Balance between Industrial, Commercial, Residential, and Open Space)

MEETING DATE: November 14, 2023

DEPARTMENT: Development Services - Planning Department

CONTACT: Kaitlin Sheffield, CNU-A, Senior Planner
Caitlyn Strickland, AICP, Planning Manager
Jennifer Arnold, AICP, Director of Planning

RECOMMENDED PLANNING AND ZONING COMMISSION ACTION:

- Receive training on the development process of planning and construction, leading to the development of a site.

ITEM SUMMARY:

- The purpose of this work session item is to provide training for the Planning and Zoning Commission on the development process.
- To assist in the discussion, staff has prepared a presentation that outlines the development process.

BACKGROUND INFORMATION:

- The Planning Department will be hosting a series of trainings for the Planning and Zoning Commission. The topics for the trainings are as follows:

Topic 1: Duties and Responsibilities of the Planning and Zoning Commission
(Completed October 10, 2023)

Topic 2: Development Process (Scheduled for November 14, 2023)

Topic 3: Comprehensive Plan (Scheduled for January 9, 2024)

Topic 4: Zoning Basics (Scheduled for February 13, 2024)

Topic 5: Platting and Shot Clock Rules (Scheduled for April 9, 2024)

Topic 6: Site Plans, Design Exceptions, and Criteria (Scheduled for May 14, 2024)

SUPPORTING MATERIALS:

[P&Z Commission Training Series 2023 - Development Process](#)