



CITY OF MCKINNEY, TEXAS

Legislation Details (With Text)

File #: 25-2612 **Name:** Scheduling and Staffing Software for the McKinney Fire Department

Type: Resolution **Status:** Approved

In control: City Council Regular Meeting

On agenda: 3/31/2025 **Final action:** 3/31/2025

Title: Consider/Discuss/Act on a Resolution Awarding a Contract to Stationwise, Inc. to Provide and Implement Scheduling and Staffing Software for the McKinney Fire Department

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Attachments: 1. Resolution, 2. Scoring Summary

Date	Ver.	Action By	Action	Result
3/31/2025	1	City Council Regular Meeting		

Consider/Discuss/Act on a Resolution Awarding a Contract to Stationwise, Inc. to Provide and Implement Scheduling and Staffing Software for the McKinney Fire Department

COUNCIL GOAL: 2: Operational Excellence

(2A: Balance available resources to accommodate the growth and maintenance needs of the city.)

(2B: Continuously provide a high level of customer service to our citizens.)

(2C: Through the use of dashboards and performance management tools, identify opportunities for internal efficiencies and continuous improvement to foster and reinforce a higher performing organizational culture.)

6: Safe & Secure Community

(6B: Maintain meaningful public safety performance measures.)

(6C: Continually increase operational efficiency in public safety departments.)

(6D: Pursue and maintain the highest Insurance Service Office (ISO) fire and building protection classification).

MEETING DATE: March 31, 2025

DEPARTMENT: Fire Administration

CONTACT: Paul Dow, Fire Chief
James Floyd, Assistant Fire Chief
Tracey Epps, Procurement Services Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This resolution authorizes an award of contract and allows for the City Manager to enter into a contract with Stationwise, Inc. to provide and implement Scheduling and Staffing Software for the McKinney Fire Department.

BACKGROUND INFORMATION:

- The City issued Request for Proposals, 25-21RFP to solicit proposals from Respondents capable of satisfying the McKinney Fire Department's need for a Scheduling and Staffing Software that will empower the department to make data-driven decisions, enhance public safety, and optimize resource allocation to increase its operational efficiency, safety, and response capabilities.
- The RFP was issued on November 24, 2024
 - Advertised in the McKinney Courier-Gazette
 - Posted on McKinney TV
 - 1,631 Bonfire supplier notifications which included fifty (50) Historically Underutilized Business (HUB) suppliers
- Out of the 1,631 supplier notifications, eight (8) proposals were received on January 14, 2025.
- An evaluation team comprised of members from the Fire Department and Information Technology Department reviewed and scored the responses based on the following criteria outlined in the RFP:
 - 30 points Cost Proposal
 - 30 points End User Experience & Functionality
 - 25 points Implementation Plan, Technical, and Support
 - 15 points Company Profile, Qualifications and Experience
- After the initial review and evaluation of responses, software demonstrations were conducted by the top 3 highest-ranked Respondents and scored based on end user experience & functionality as well as implementation plan, technical, and support.
- As a result, the evaluation team has recommended the award of a contract with the highest-ranked respondent, Stationwise, Inc.
- The contract is in the amount of \$96,000, which includes a \$15,000 one-time implementation fee and a fixed rate of \$27,000 per year, to be billed annually, for three (3) years with the option to renew annually thereafter.

FINANCIAL SUMMARY:

- Funding is available in account 001-2119-413-8420.

BOARD OR COMMISSION RECOMMENDATION:

- N/A